

## Jack Kartsois - Studio Policies

### TEACHING SERVICES

Private Lessons - Private lessons are offered weekly in 30, 45, or 60 minute sessions.

### TUITION AND SCHEDULE

Lesson tuition is billed at a **monthly flat-rate** and is determined by the lesson duration of your choice. Tuition rates are based on the number of lessons the studio schedules in the calendar year. There will be a minimum of 38 lessons (38 weeks) offered throughout the year. Pre-planned absences and holiday breaks have been factored into the rate, and will be communicated in advance.

***\*Please note that tuition payment reserves your weekly time slot in my calendar. Tuition payment does **NOT** directly correlate with the number of lessons received if there are pre-planned absences, or if the student does not attend the scheduled lessons.***

**Tuition payment must be made proactively by the time of your first lesson of the month.** I can accept payment via Zelle, Venmo, cash, check, or credit card directly through your invoice.

### TUITION RATES

1 hour lessons - \$270/month

45 minute lessons - \$203/month

30 minute lessons - 135/month

### CANCELLATION POLICY

**Lesson tuition is non-refundable.** If you cannot attend a lesson I ask that you please let me know as far in advance as possible so I can plan accordingly.

**Two (2) emergency cancellations on my part per calendar year have been factored into the monthly tuition.** Lessons cancelled exceeding this number will be given as much notice as possible, and will be given an online makeup lesson.

### MAKEUP LESSONS

**Tuition payment reserves your weekly time slot in my calendar.** If you miss your lesson time slot or need to cancel for any reason, I cannot guarantee a makeup lesson.

In the case of genuine emergencies, please inform me as soon as possible if you will miss a lesson. As a courtesy, I try to accommodate rescheduling or makeups within reason.

### COMMITMENT

When students enroll in lessons, they are reserving their weekly time slot in the studio.

Changes to weekly schedules may be made on a case-by-case basis. **If the student wishes to pause or discontinue lessons for a billing cycle, written notification must be received via email 2 weeks in advance.**

Students are expected to arrive on time and ready to go. Please unpack/pack up your clarinets in the hallway so lessons can start on time. Lesson times will not be extended because of tardiness. If a lesson starts late due to me running behind, your full lesson will be given to you either that week or the next week.

**OBSERVED HOLIDAYS / PLANNED ABSENCES: [CLICK HERE](#)**